**Suryadatta College of Management Information Research and Technology**
**Bavdhan, Pune.**
**(A.Y 2023-2024)**

**Date: 25th Dec 2023**

## Notice for Faculty Development programme.

Internal Quality Assurance Cell has organized training Session for All Teaching Staff.

Details are as follow:

| Date | Time | Venue | Topic Name | Speaker Name |
|---|---|---|---|---|
| 27th Dec 2023 | 2.00 Pm To 3.00 Pm | SCMIRT, Class Room No 205. | FDP on Smart Board Usage | Asst.Prof. Deepak Singh |

All the teaching Staff is invited for the session.

**CMA Monika Kulkarni**

**(IQAC Coordinator)**

Suryadatta College of Management Information Research & Technology (SCMIRT) PatilNagar Bavdhan, Pune 411021

**Dr.Abbas Lokhandwala**

**(Principal)**

**Suryadatta Education Foundation's**

**Suryadatta College of Management Information Research & Technology**

**(SCMIRT)**

Date: 28th December 2023

**Topic:** FDP on Smart Board Usage for Teaching Staff

**Speaker Name**: Asst.Prof. Deepak Singh

**Date & Time**: 27th Dec 2023, 2.00 Pm To 3.00 Pm

The purpose of the FDP was to acquaint staff members with the use of smart boards so they could conduct lectures effectively.

The following topics were covered by Prof. Deepak Singh:

1. Introduction to Smart Boards
2. Overview of Smart Board technology and its features
3. Benefits of interactive teaching tools in modern education
4. Operating the Smart Board: Basic functions and controls
5. Writing, drawing, and annotating using Smart Board tools
6. Integrating multimedia elements such as videos, images, and presentations
7. Saving and sharing digital notes
8. Interactive apps and tools for enhanced learning
9. Troubleshooting common issues

He made sure that participants grasped the essential ideas by presenting the material in an interesting and clear manner. The participants thought the session was very informative and helpful. The Session as concluded by vote of thanks by IQAC Coordinator CMA Monika Kulkarni.

**Prepared by:**

**CMA Monika Kulkarni**

IQAC- Coordinator
Suryadatta College of Management
Information Research & Technology (SCMIRT)

SEF'S SCMIRT PUNE - 21

Principal, SCMIRT

Date : 17 January 2023
Welcome to FDP
(SCMIRT)
PROF DEEPAK S
SURYADATTA
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GPS Map Camera
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| Suryadatta Collge of Management Information Research and Technology | | |
|---|---|---|
| A.Y 2023-24 | Date: | 17th Jan 2023 |
| Session : FDP on Smart Board Usage | | |
| Speaker Name: Asst Prof. Deepak Singh | | |
| | | |
| Sr.No | Name | Signature |
| | | |
| 1. | Priya Barhate | P.N. Barhate |
| 2. | Sandeep Dhure | |
| 3. | CMA Monika Kulkarni | |
| 4. | shilpa Sant | Shilpa Sant |
| 5. | Vaishnavi Punalwar | Vaishnavi |
| 6 | Dr. Mankurani Goel | |
| 7 | Dr. Soniya Karade | S. N. Karade |
| 8 | Ass. Prof. Asmita Joshi | Asmita Joshi |
| 9 | Dr. Ragini Mehra | Ragini |
| 10 | Priyanka Wankhede | Priyanka |
| 11 | Poonam Surve | Poonam |
| 12 | Asst. Prof. Monali Mogal | Monali |
| 13. | Revati Vyas | Revati |
| 14. | Sandhya Sharma | Sandhya |
| | | |
| | | |
| | | |
| | | |

Suryadatta College of Management Information Research & Technology,
Bavdhan, Pune

(A.Y. 2023-24)

Date: 20-01-2024

## Notice For 'Introduction to Course Outcome' Session

Internal Quality Assurance Cell has organized a guest session on the topic **'Introduction to Course Outcome' Session.** 'All Science, Commerce, Arts department faculties are requested to attend the session.

Speker Name: Dr. Mankurani Goel

Venue: Room No. 204.

Time : 12 .00 pm to 1.30 pm

Date: 22-01-2024

CMA Monika Kulkarni
(IQAC Coordinator)

Dr. Abbas Lokhandwala
(Principal)

Suryadatta College of Management Information Research & Technology (SCMIRT)

Suryadatta College of Management Information Research & Technology, Bavdhan, Pune

(A.Y. 2023-24)

Date: 22-01-2024

Session on 'Introduction to Course Outcome' Session

Speaker-Dr. Mankurani Goel

Venue: Room No-204

Time -12 pm to 1.30pm

Dr. Mankurani Goel conducted a session on the topic **'Introduction to Course Outcome'**.Speaker guided the faculties about the concept of Course Outcome and how the Course objectives mapping is done. Speaker shown the process of course mapping by taking example of costing subject Course objectives mapping process.

22/1/2024

Report Prepared by-

CMA Monika Kulkarni

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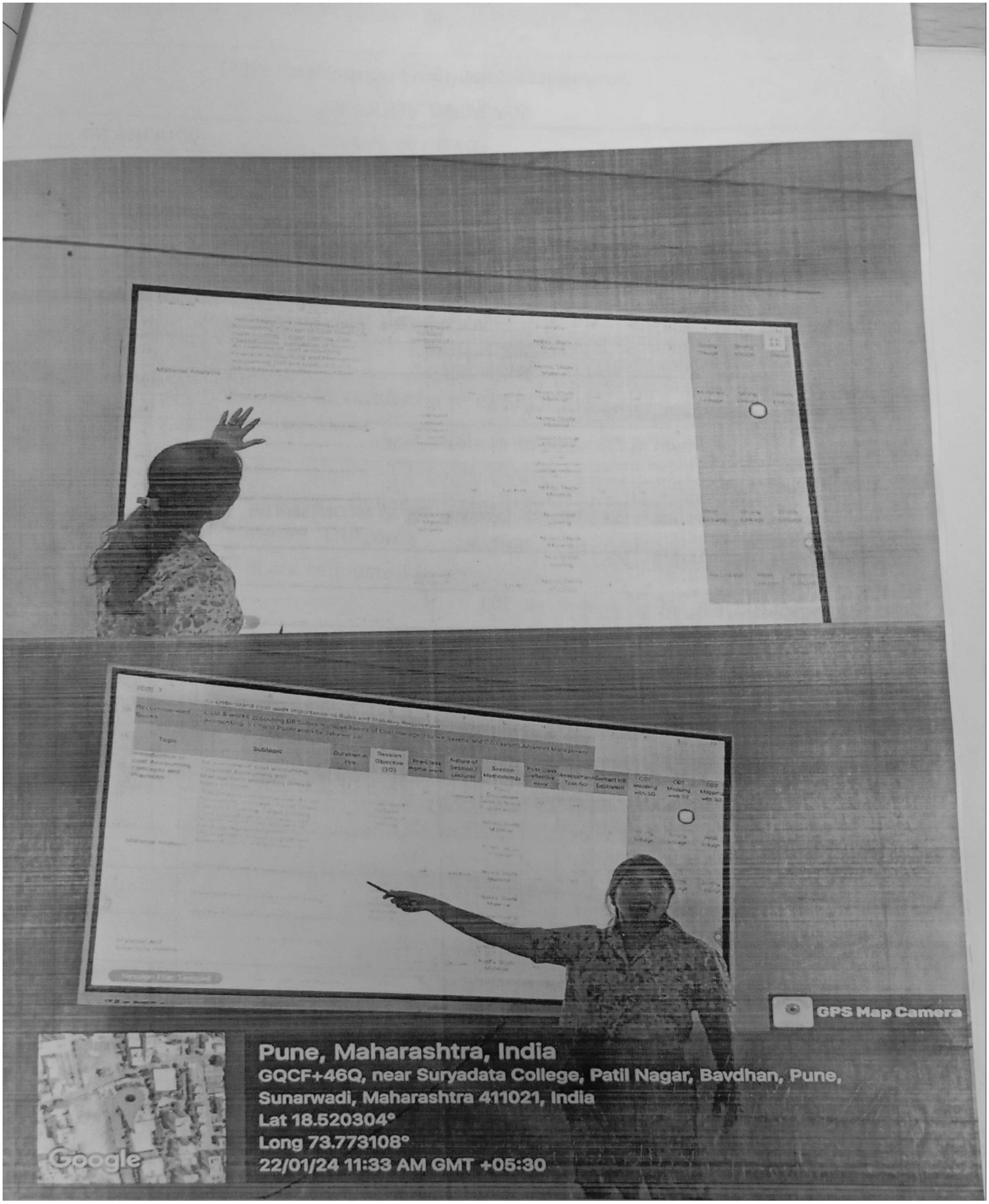



SCAN AnyScanner

Introduction to Course Outcome session

Date - 22/01/2024

Time: 12 to 1.30 pm | SCMIRT FACULTY | Venue: 206

| Sr.No | Name of Faculty | Full/Part Time | Visiting | Signature |
|---|---|---|---|---|
| | **Science** | | | |
| 1 | Asst.Prof.Deepak Singh | Full time | | Dilpak |
| 2 | Asst.Prof.Monali Meghal. | FT | | |
| 3 | Asst.Prof. Shital Kadam. | FT | | Kadam |
| 4 | Asst.Prof. Poonam Surve. | Full time | | |
| 5 | Asst. Prof. Revati Vyas | Full time | | Revati |
| 6 | Asst. Prof. Chaitali Salunke. | Full time | | Chaitali. |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| | **Commerce** | | | |
| 1 | Asst. Prof.Shilpa Sant. | Part time | | 22/01/24 |
| 2 | Asst.Prof.Priya Barhate. | Part-time | | |
| 3 | Asst.Prof.Rasika Dighde. | Part-time | | |
| 4 | Asst.Prof.Monika Kulkarni. | Full Time | | |
| 5 | Dr. Mankurani Goel. | Full Time | | |
| 6 | Dr. Archana Wafgaonkar. | Full Time | | |
| 7 | Asst. Prof. Sandhya Sharma. | fulltime | | |
| 8 | Asst. Prof. Asmita Joshi | Full-time | | |
| 9 | Asst. Prof. Priyanka Wankhade. | Part time | | |
| 10 | Dr. Huma Lone (V.F.) | | | |
| 11 | Asst. Prof. Swapnil Bhalerao. (V.F.) | | | |
| 12 | Asst. Prof. Chandrashekhar Behere.(V.F.) | | | |
| 13 | Asst. Prof. Pooja Mehta. (V.F.) | | | |
| 14 | Asst. Prof. Neha Gadgil. (V.F.) | | | |
| 15 | Asst. Prof. Anita Deshpande. (V.F.) | | | |
| 16 | Asst. Prof. Behere.(V.F.) | | | |
| 17 | Dr. Rajkumar Kankariya(SIBMT)(V.F.) | | | |
| 18 | | | | |
| | **Arts** | | | |
| 1 | Asst.Prof.Sandeep Dhore. | FT. | | |
| 2 | Dr. Ragini Mehta. | Full time | | K. Mehta 22/01/24 |
| 3 | Dr. Soniya Karade. | full time | | S.N. Karade |
| 4 | Dr. Rajbahadur. (V.F.) | [illegible] | | [illegible] |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| | **Animation** | | | |
| 1 | Asst.Prof.Anshika Joshi. | ✓ | | |
| 2 | Asst. Prof.Vaishnavi Punalkar. | Full Time | | |
| 3 | Asst Prof. Tejal Nikam | Full Time | | Tikam |
| 4 | | | | |
| 5 | | | | |

Principal
Dr. Abbas Lokhandwala.

Suryadatta College of Management Information Research & Technology,
Bavdhan, Pune

(A.Y. 2023-24)

Date: 18-01-2024

## Notice for Non-Teaching Staff Training Sessions

Internal Quality Assurance Cell has organized training sessions for **Non-Teaching Staff** Session details are given below.

| Date | Time | Topic Name | Speaker Name |
|---|---|---|---|
| 25/01/2024 | 2.00pm to 3.30pm | Soft Skill Training Session | Asst. Prof. Shilpa Sant |
| 27/01/2024 | 2.00 pm to 3.30pm | I.T.C. Tools Training Session | Asst. Prof. Deepak Singh |

All non-teaching staff are invited for the session.

The above Sessions will be conducted in room No 204.

CMA Monika Kulkarni
(IQAC Coordinator)

Dr. Abbas Lokhandwala
(Principal)

Suryadatta College of Management Information Research & Technology (SCMIRT)

Suryadatta College of Management Information Research & Technology,
Bavdhan, Pune

(A.Y. 2023-24)

Date: 26-01-2024

Topic Name-Soft Skill Training Session for Non Teaching Staff

Speaker Name: Dr. Shilpa Sant

Time:12 .00 pm to 1.30 pm

Venue: Room No. 204

A session on the topic - Soft Skill Training Session was conducted for Non Teaching Staff on 25th January 2024.

Soft Skill Trainer Asst Prof Shilpa Sant madam delivered the session on the given topic. During the session , she covered following points-

1. Meaning And Concept of Soft Skill
2. Difference Between Softskill and Hardskill
3. Interpersonal (people) skills
4. Communication skills
5. Listening skills
6. Time management,
7. Problem-solving
8. Leadership

SCAN AnyScanner

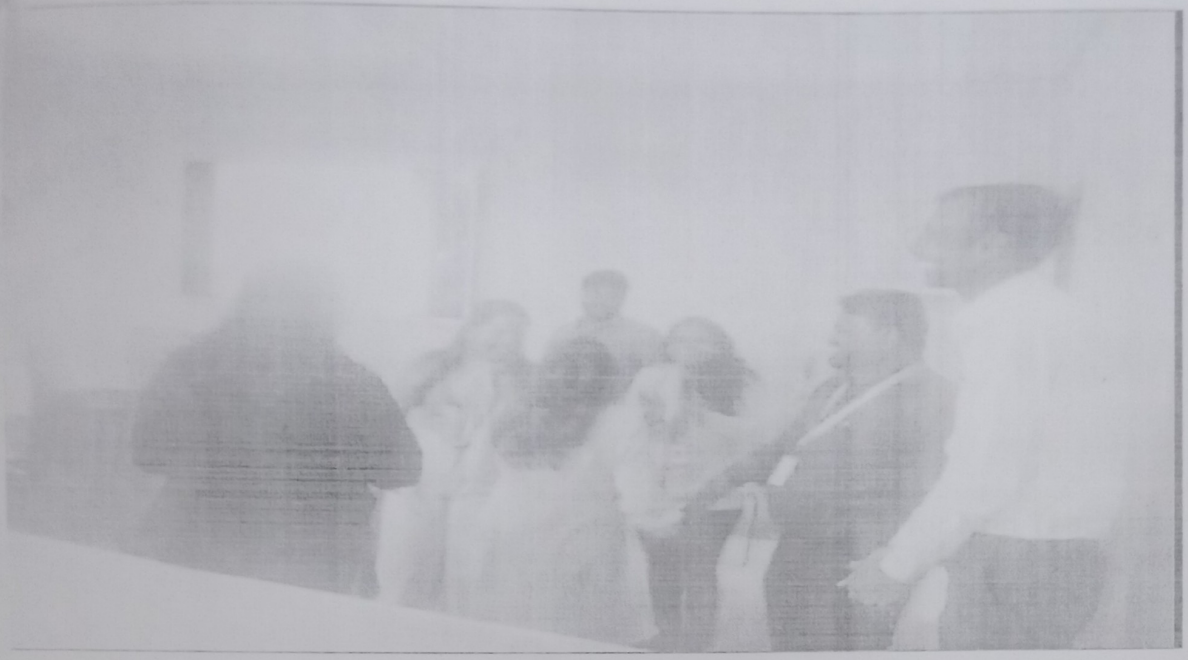
She said that during the recruitment process 'Hardskill ' gives you entry for the Interview, whereas softskill helps you to clear the inteview and for securing the job. Softskill are among the top skills employers seek in the candidates when they hire because soft skills are important for just about every job.

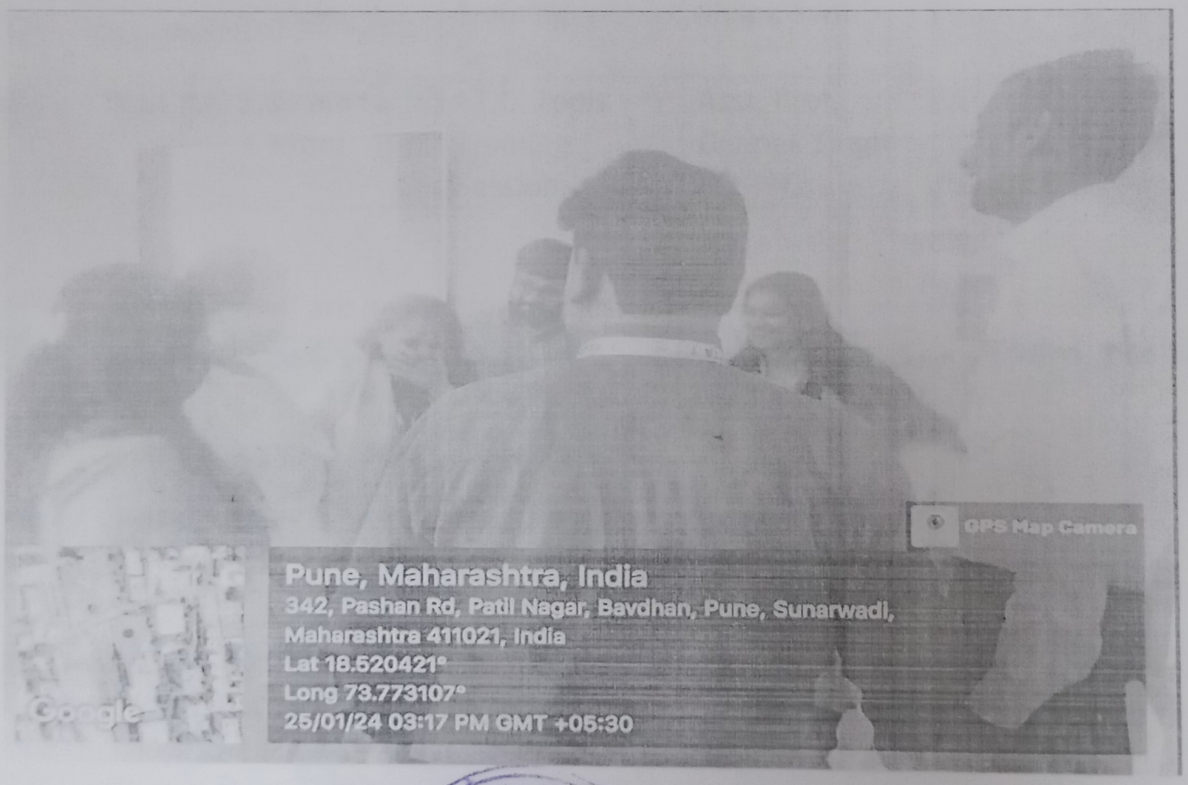
Speaker conducted few games for imbibing the softskill concept among the trainees.

Non Teaching staff found the session very useful. And Session was concluded by Vote of Thanks by IQAC Coordinator CMA Monika Kulkarni.

Prepared by-

CMA Monika Kulkarni






Surydatta College of Management Information Research & Technology
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Suryadatta College of Management Information Research And Technology

A Y 2023-24

Session: Soft Skill Training ~~Spee~~ Venue - Room 204

Speaker Name: Mrs. Shilpa Sant. Time: 2 to 3.30pm

| SR. NO. | NAME | SIGN |
|---|---|---|
| 1. | Sheetal phadtare | Sheetal phadtare |
| 2. | Netra Deshpande | Deshpande |
| 3 | Premraj Suryawanshi | |
| 4 | Tulsa Dastkare | |
| 5 | Dr. Sayali Pande | |
| 6 | Harsh J Mehta | |
| 7 | Payal Agam | |
| 8 | Abhishek Rastane | |

**Suryadatta College of Management Information Research and Technology**
**Bavdhan, Pune.**
**(A.Y 2023-2024)**

**Date: 25th June 2024**

## Notice for Faculty Development programme.

Internal Quality Assurance Cell has organized training Session for All Teaching Staff.

Details are as follow:

| Date | Time | Venue | Topic Name | Speaker Name |
|---|---|---|---|---|
| 28th June 2024 & 29th June 2024 | 2.00 pm To 4.00 pm | SCMIRT, Computer Lab 1, Floor No 3. | Basic Excel Training | Asst.Prof.Monali Meghal |

All the teaching Staff is invited for the session.

**CMA Monika Kulkarni**

**(IQAC Coordinator)**

Suryadatta College of Management Information Research & Technology (SCMIRT) PatilNagar Bavdhan, Pune 411041

**Dr.Abbas Lokhandwala**

**(Principal)**

**Suryadatta Education Foundation's**

**Suryadatta College of Management Information Research & Technology**

**(SCMIRT)**

Date: 29th June 2024

**Topic:** FDP on Basic Excel Training for Teaching Staff

**Speaker Name**: Asst.Prof.Monali Meghal

**Date & Time**: 28th & 29th June 2024, 2.00 Pm To 4.00 Pm

The FDP aimed to familiarize staff with the basic functionalities of Microsoft Excel, enabling them to efficiently handle data entry, organization, and basic analysis in their daily tasks. Prof. Monali Meghal delivered the content on the following topics.

1. Introduction to Microsoft Excel
2. Overview of the Excel interface
3. Understanding workbooks and worksheets
4. Basic Features and Functions such as SUM, AVERAGE, MIN, MAX
5. Formatting a professional-looking table

She delivered the content clearly and engagingly, ensuring that participants understood the fundamental concepts. Staff actively engaged in discussions and exercises. Participants appreciated the simplicity and clarity of the session and found the session very informative and useful.

The Session as concluded by vote of thanks by IQAC Coordinator CMA Monika Kulkarni.

**Prepared by:**

**CMA Monika Kulkarni**

IQAC- Coordinator
Suryadatta College of Management
Information Research & Technology (SCMIRT)

SEF'S SCMIRT PUNE - 21

Principal, SCMIRT

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**Suryadatta College of Management Information Research And Technology**

A Y 2024-25 28/06/2024

Session: FDP in Basic Excel

Speaker Name: Ms. Moreeli Meghael

| SR. NO. | NAME | SIGN |
|---|---|---|
| 1 | Dr Soniya Karade | S.N Karade |
| 2 | Dr. Regini Mehta | Regini |
| 3 | CMA Monika Nitin Kulkarni | |
| 4 | Mrs Asmita S. Joshi | A.S.Joshi |
| 5 | Dr. Mankurani Goel | |
| 6 | Srijanka Wankhade | |

**Suryadatta College of Management Information Research And Technology**

**A Y 2024-25**

**Session:** Basic Excel workshop.

**Speaker Name:** Ms. Monali Meshal

| SR. NO. | NAME | SIGN |
|---|---|---|
| 1 | Revati Swapnil Vyas | |
| 2. | Sandeep Dhore | |
| 3. | [redacted] Sandhya Sharma | |
| 4 | Mrs Asmita S. Joshi | AS Joshi |
| 5 | Dr. Ragini Mehta | |
| 6 | CMA Monika Kulkarni | |